



We love what we do. We give 100% every day – even more than that, in a sense. We're always perfectly prepared. We're different. Faster than most. Always one turn of the screw more precise. We are, after all: Porsche. We are committed to the crest. An attitude that runs through everything we do.

We are hiring you as:

Warranty Administrator

Location: Porsche Centre Saigon

Your responsibilities:

- Repair documentation and warranty claim submission to headquarters in compliance with international Porsche warranty standards
- Management of Warranty & Goodwill repair approval processes in close cooperation with regional Porsche subsidiary
- Administration and monitoring of manufacturers Workshop and Recall Campaigns
- Conduction of internal warranty audits and trainings

Your qualifications:

- Technical degree holder with knowledge about vehicle mechanics and electrics
- Computer and Microsoft office skills
- Fluent English language skills (writing and speaking min. intermediate level)
- Structured and well organized working style

We are offering you:

- Comprehensive training and attractive career development opportunities
- Sustainable working environment of global standards with professional team
- Attractive performance-based incentive programs and extensive benefits for employee

Are you ready to join our team?

Kindly contact us via HR@porsche-vietnam.com

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